

**MODIFICATIONS COMMITTEE CHANGE REQUEST APPLICATION**

**ASSOCIATION NAME:** \_\_\_\_\_

**DATE:** \_\_\_\_\_ **SECTION:** \_\_\_\_\_

**OWNER (S):** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

**HOME PHONE:** \_\_\_\_\_ **WORK PHONE:** \_\_\_\_\_

**FAX:** \_\_\_\_\_ **E-MAIL ADDRESS:** \_\_\_\_\_

**NATURE OF IMPROVEMENT:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**SUPPLIER:** \_\_\_\_\_ **COST:** \_\_\_\_\_

**The plans and specifications showing the nature, kind, shape, height, materials and location of the change must be attached to this application. If approved, I agree to build in accordance with this application and the attached plans and specifications.**

**SIGNED:**

**FOR INTERNAL USE ONLY**

**APPROVED:** \_\_\_\_\_ **DISAPPROVED:** \_\_\_\_\_ **MORE INFO REQ'D:** \_\_\_\_\_

**BOARD OR COMMITTEE MEMBER APPROVAL/DISAPPROVALS: (NAME/DATE)**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**COMMENTS:** \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Please return this form to:**

**Ghertner & Company, C/O Larry Daly, 50 Vantage Way, Suite 100 Nashville, TN. 37228, Fax 615-259-4540, or direct line, 277-0346 if you have any questions.**

**All frames, posts, and support posts must be on the inside of the property. A completion date is required, and construction must not exceed thirty (30) days.**

**Please allow thirty (30) days for approval/disapproval and/or additional requests for information.**